

Draft of 1/28/15

Chadds Ford Township
Delaware County, PA

Board of Supervisors'
Reorganization and Regular Meeting
Monday, January 5, 2015
7:00PM

Call to Order

A meeting of the Chadds Ford Township Board of Supervisors was called to order on Monday, January 5, 2015, at 7:00PM. Present were Chairman Keith Klaver, Vice Chairman George Thorpe and Supervisor Frank Murphy. Ms. Amanda Serock, Township Manager, Mr. Tyler Theriault, Township Solicitor, Mr. Dan Malloy, Township Engineer and Mr. Matt DiFilippo, Township Secretary were also present.

Reorganization Meeting

Mr. Thorpe's motion to appoint Mr. Klaver as Temporary Chairman was seconded by Mr. Murphy and passed unanimously.

Mr. Klaver's motion to appoint Matt DiFilippo as Temporary Secretary was seconded by Mr. Thorpe and passed unanimously.

Mr. Klaver's motion to appoint Mr. Murphy as Chairman was seconded by Mr. Thorpe and passed unanimously.

Chairman Murphy's motion to appoint George Thorpe as Vice Chairman was seconded by Mr. Klaver and passed unanimously.

Township Officials and Professional Services Appointments

Vice Chairman Thorpe's omnibus motion to appoint the following Township Officials and Professional Services was seconded by Supervisor Klaver and passed unanimously.

- Ms. Amanda Serock, Township and Sewer Authority Manager
- Ms. Amanda Serock, Emergency Management Coordinator
- Ms. Barbara Biedekapp, Township Treasurer and Assistant Secretary
- Mr. Matt DiFilippo, Township Secretary and Right-to-Know Officer
- Mr. Brian Swift, Building Inspection Underwriters, Code Enforcement, Zoning and Building Official
- VACANT, Assistant Code Enforcement Officer
- Mr. Len Warren, United Inspection Agency, Electrical Inspector
- Mr. George Thorpe, Roadmaster
- Mr. Mike Daily, Fire Marshal

- Mr. Allen Strickler, Animal Control Officer
- Mr. Hugh A. Donaghue, Esq., Donaghue & Labrum, Township Solicitor
- Mr. Mike Maddren, Esq., Maddren Law, Alternate Township Solicitor
- Mr. Frank Sbandi, Esq., Zoning Hearing Board Solicitor
- VACANT, Pennoni Associates, Inc., Traffic and Landscaping Engineer
- Mr. James Fritsch, PE, Regester Associates, Inc., Traffic and Landscaping Engineer
- Mr. John Renzo, Pennoni Associates, Inc., Sewage Enforcement Officer
- VACANT, Township Land Planner
- Brandywine Conservancy, Additional Township Consultant

Township Committee Appointments

Chairman Murphy's omnibus motion to appoint the following committees was seconded by Supervisor Klaver and passed unanimously.

- Ms. Lisa Chismire, Zoning Hearing Board (2015 – 2017)
- Mr. Joseph Vaite, Alternate, Zoning Hearing Board (2013 – 2015)

- Ms. Gail Force, Vacancy Officer (2015)

- Mr. Gary Sharp, UCC Board of Appeals (2015)
- Mr. Wayne Megill, UCC Board of Appeals (2015)
- Mr. Jerome Heisler, UCC Board of Appeals (2015)

- VACANCY, Sewer Authority (2013 – 2017)

- Mr. Mike Ashmore, Planning Commission (2015 – 2018)
- Mr. William Mock, Planning Commission (2015 – 2018)

- Ms. Deborah Reardon, Open Space (2015 – 2016)
- Mr. Michael Pessagno, Open Space (2014 – 2015)

- Ms. Kathleen Koch, HARB (2015 – 2019)
- Mr. Mike Ashmore, HARB (2015 – 2019)

- Mr. Dennis Henry, CERT (2015)
- Ms. Deb Lott, CERT (2015)
- Mr. Tom Kerwin, CERT (2015)
- Mr. Vince DelRossi, CERT (2015)
- Mr. Michael DelRossi, CERT (2015)
- Mr. William Delany, CERT (2015)
- Mr. Paul Reussille, CERT (2015)

- Ms. Deborah Reardon, Battlefield Task Force (Indefinite)
- Mr. David Poston, Battlefield Task Force (Indefinite)
- Mr. George Thorpe, Battlefield Task Force (Indefinite)

- Ms. Deborah Reardon, Brandywine Valley Scenic Byway Committee (2014 & 2015)
- Ms. Kathleen Goodier, Brandywine Valley Scenic Byway Committee (2014 & 2015)

- Ms. Deborah Reardon, Struble Greenway Task Force (2015)
- Mr. David Poston, Struble Greenway Task Force (2015)

- Ms. Deborah Reardon, First State Monument Representative (Indefinite)

- Mr. Robert Reardon, Zoning Task Force (2015)
- Mr. Mike Ashmore, Zoning Task Force (2015)
- Mr. Craig Huffman, Zoning Task Force (2015)
- Mr. Paul Koch, Zoning Task Force (2015)
- Mr. Gary Sharp, Zoning Task Force (2015)
- Mr. Dean Camp, Zoning Task Force (2015)

- Ms. Samantha Reiner, Strategic Advisory Committee (2015)
- Ms. Valerie Hoxter, Strategic Advisory Committee (2015)
- Ms. Deborah Reardon, Strategic Advisory Committee (2015)
- Ms. Noelle Barbone, Strategic Advisory Committee (2015)
- Ms. Margaret Faia, Strategic Advisory Committee (2015)

- Ms. Mary Kot, Finance Committee (2015)
- Mr. Bill Delany, Finance Committee (2015)
- Mr. Vince DelRossi, Finance Committee (2015)
- Mr. Garry Paul, Finance Committee (2015)
- Mr. Bob Fischer, Finance Committee (2015)
- Mr. Pat Sullivan, Finance Committee (2015)
- Mr. Bruce Prabel, Finance Committee (2015)

- TO BE DETERMINED, Supervisor Liaisons (2015)

Adoption of Resolutions 2015 – 01 to 2015 – 10

Supervisor Klaver's motion to adopt 2015 – 01, Official Bank Depositories, was seconded by Chairman Murphy and passed unanimously.

Supervisor Klaver's motion to adopt 2015 – 02, Mileage Reimbursement Rate (\$.575), was seconded by Chairman Murphy and passed unanimously.

Supervisor Klaver's motion to adopt 2015 – 03, County Aid Resolution, (\$2,700.00), was seconded by Vice Chairman Thorpe passed unanimously.

Supervisor Klaver's motion to adopt 2015 – 04, Concordville Fire & Protective Contract, was seconded by Vice Chairman Thorpe and passed unanimously.

Supervisor Klaver's motion to adopt 2015 – 05, Chadds Ford Township 2015 Fee Schedule, was seconded by Vice Chairman Thorpe and passed unanimously.

Supervisor Klaver's motion to adopt 2015 – 06, Special Temporary Signs, was seconded by Vice Chairman Thorpe and passed unanimously.

Supervisor Klaver's motion to adopt 2015 – 07, 2015 Meeting and Holiday Schedule, was seconded by Vice Chairman Thorpe and passed unanimously.

Supervisor Klaver's motion to adopt 2015 – 08, 2015 Township Fee in Lieu, was seconded by Vice Chairman Thorpe and passed unanimously.

Supervisor Klaver's motion to adopt 2015 – 09, Authorization of Keystone Collects to Collect BPT, was seconded by Vice Chairman Thorpe and passed unanimously.

Supervisor Klaver's motion to adopt 2015 – 10, Authorization of Keystone Collects to Collect LST, was seconded by Vice Chairman Thorpe and passed unanimously.

Motions

Supervisor Klaver's motion to designate the Delaware County Times as the newspaper of general circulation for publication of Township notices was seconded by Vice Chairman Thorpe and passed unanimously.

Supervisor Klaver's motion to advertise the 2015 Chadds Ford Township Meeting and Holiday Schedule was seconded by Vice Chairman Thorpe and passed unanimously.

Supervisor Klaver's motion to establish bonds for Township Officials—Treasurer, \$300,000, and Secretary, \$300,000, was seconded by Vice Chairman Thorpe and passed unanimously.

Supervisor Klaver's motion to designate Chairman Murphy was the Official Delegate to the PSATS Annual Convention was seconded by Vice Chairman Thorpe and passed unanimously.

Public Comment

Samantha Reiner, Webb Road, inquired about the appointment of the Township's Zoning Officer and a professional fees resolution. Supervisor Klaver responded that Brian Swift was appointed as Zoning Officer and a professional fees resolution will be passed at the next meeting.

Adjournment

The Reorganization meeting was adjourned.

Regular Meeting Call to Order

The regular meeting of the Board of Supervisors was called to order immediately following the Reorganization meeting.

Approval of Minutes

Supervisor Klaver's motion to approve the Workshop minutes of October 29, 2014 was seconded by Chairman Murphy. Vice Chairman Thorpe abstained. Motion passes 2-0-1.

Supervisor Klaver's motion to approve the Regular Meeting minutes of November 5, 2014 was seconded by Chairman Murphy. Vice Chairman Thorpe abstained. Motion passes 2-0-1.

Supervisor Klaver's motion to approve the Regular Meeting minutes of December 3, 2014 was seconded by Vice Chairman Thorpe and passed unanimously.

Supervisors' Report

Chairman Murphy reported holding an Executive Session prior to the Reorganization Meeting, January 5th, and an Executive Session Wednesday, December 30th. At both sessions, personnel and litigation were discussed.

Manager's Report

Manager Serock submitted a written report and announced the following: breakfast at Hank's to support the Historical Society, new Township hours of Monday – Thursday, 8:30AM – 5:30PM and Friday's by appointment, the Planning Commission agenda for January 14th, the ZHB agenda for January 21st, the HARB agenda for January 12th and the Sewer Authority agenda for January 20th.

Treasurer's Report

Secretary DiFilippo reported the financial status of the Township for the month of December 2014, and submitted a written Treasurer's report.

Supervisor Klaver's motion to approve the general fund disbursements in the amount of \$78,743.53 was seconded by Vice Chairman Thorpe and passed unanimously.

Supervisor Klaver's motion to approve an \$850.00 SLDO escrow release regarding a completed lot line change at 29 Ringfield to Chadds Ford Township for unpaid engineering invoices.

Engineer's Report

Engineer Malloy reviewed the written report submitted by Joe Mastronardo, PE, Pennoni Associates, and requested action for release of escrows pertaining to the Brandywine Mills project at 1751 Wilmington Pike.

Vice Chairman Thorpe's motion to release Brandywine Mill's escrow request #5, Security Improvements, in the amount of \$206,628.23, was seconded by Supervisor Klaver and passed unanimously.

Vice Chairman Thorpe's motion to release Brandywine Mill's escrow request #2, Sanitary Sewer, in the amount of \$4,160.00, was seconded by Supervisor Klaver and passed unanimously.

Chairman Murphy and Supervisor Klaver both thanked volunteers and staff for the Volunteer Appreciation and Resident Reception held in December.

Supervisor Klaver announced his resignation from the Board of Supervisors, and expressed gratitude for the opportunity to work with staff, elected officials and volunteer residents, as well as to serve the community.

Chairman Murphy commented on Supervisor Klaver's tenure characterizing him as a "gentleman."

Adjournment

The regular meeting was adjourned at 9:00PM.

Respectfully submitted,

Matt DiFilippo, Secretary